

Steps on BTT-Writer for a translator:

1. **Open BTT-Writer** and Login with internet account or Local account. (Please use Full Name or Pseudonym — always use the same name)
2. Agree with License, Translation Guidelines & Statement of Faith.
3. Click the 3 dots in the lower left, ☰ then **Settings**. Make sure Blind mode is enabled and Gateway Mode is disabled (unless working on GL).

Gateway Language Mode

Display additional translation options for gateway languages



Blind Edit Mode

Display translation mode option that allows for blind drafting (Project will re-load if changed)



4. **Start a New Project.** (Jump to 6 if you are going to continue on an existing project.)
 1. Select the Target Language.
 2. Select Old Testament or New Testament.
 3. Select the book.
 4. Select the source.
5. **Remember the MAST Steps:**
 1. Use Read ☰ for Steps 1 & 2
 1. Step 1: Consume
 2. Step 2: Verbalize
 2. Use Blind Edit ☐ for Steps 3 & 4
 1. Step 3: Chunk
 2. Step 4: Blind Draft
 3. Use Edit and Review Mode ☐ for steps 5 to 8:
 1. Step 5: Self-Check
 2. Step 6: Peer-Check
 3. Step 7: Key Word Check
 4. Step 8: Verse-by-Verse Check
6. **Continue a project.**
 1. Select the book and remember to use the Read ☰ for Steps 1 and 2, Blind Mode ☐ for Steps 3 and 4, and use Edit and Review Mode ☐ for steps 5 to 8.
7. **End of the day.**
8. Make a Backup on USB and WACS if you have an internet account.
 1. Click the 3 dots ☰ in the lower left, then choose settings.
 2. A Menu will pop up
 3. Select **Upload/Export**
 1. Upload to Server:
Will connect over the Internet to WACS.
 2. Export Project File: (For USB)
Bundles everything included in the project and zips it up for export. This creates a .studio project file.